



**MEETING MINUTES**  
**Local Roads & Streets Council**  
**September 4, 2002**  
**Wisconsin Rapids City Council Chambers**  
**10:00 am to 3:30 pm**

**LRSC MEMBERS PRESENT**

**Wisconsin Counties Association**

Dick Leffler—Florence County  
Emmer Shields—Ashland County  
Chet Zurawik – Milwaukee County

**Wisconsin Towns Association**

Eugene Lueck – Bloomer  
Mildred Beier—Beaver Dam  
LaVerne Grunwald—Caledonia  
Norm Faber – Ithaca

**League of Wisconsin Municipalities**

Dave Waffle – Reedsburg  
Dennis Melvin – West Bend

**Wisconsin Alliance of Cities**

Rick Jones – Racine  
Jeff Polenske – Milwaukee

**Regional Planning Commissions/**

**Metropolitan Planning Organizations**

Walt Raith—Fox Cities and Oshkosh  
Don Kush—Eau Claire  
Patrick Pittenger (for Ken Yunker) -  
SEWRPC

**WisDOT STAFF PRESENT**

Mary Forlenza  
Rod Clark  
Janice Watzke  
Bob Wagner

**Others Present**

Dan Fedderly – St. Croix County  
Dale Hexom – City of WI Rapids  
Mike Hess  
Todd Pierce – TDA

**LRSC MEMBERS ABSENT**

Tom Boguszewski—Rock County  
Dennis Melvin-West Bend (Excused)  
Carl Weber - Green Bay (Excused)  
Gary Boden—Whitewater  
Bill Handlos---Manitowoc (Excused)

## **Opening Business (Rick Jones, Mary Forlenza)**

Rick Jones called the meeting to order. Mary Forlenza took roll call. Minutes from the July 10, 2002 meeting were accepted as written.

## **Administrative Items (Mary, Rick)**

**2003 Committee Assignments.** Mary shared the status of Committee assignments for 2003, and thanked Council members for the willingness to shift personal priorities so all committees were balanced with representation from each local association. The Council confirmed that it was indeed appropriate and desirable to expand Committee membership to include new people. This is an excellent opportunity for new people to become familiar with the LRSC's work, and for the associations to have a more experienced pools of candidates from which to nominate future Council members.

**Committee Chair Responsibilities.** Chairs were reminded of their responsibility to bring progress updates on their given committee to each Council meeting. They are also accountable to conduct LRSC activities within the advisory scope of the Council. Beginning in 2003, a committee will be highlighted for each LRSC newsletter (though committee work can and will be included at any time). It was agreed each committee chair would be accountable to write the article when their committee was featured. A schedule will be provided at the November Council meeting.

**2003 LRSC Council & Committee Schedules.** Dates were finalized and provided to Council members. Dates for the new Infrastructure Management Committee will be available at the November meeting.

## **Education & Outreach Items (Mary)**

### ***WISLR Rollout***

Mary shared information from WISLR director Joe Nestler on the August rollout. WISLR is operating on WisDOT's production servers. Operating on the production servers mean that locals can no access WISLR via the Extranet, and they can view and print loaded data. The fall newsletter has more information on WISLR, including contact information to get access to the system.

As of Labor Day, over 40 counties have been completely loaded, and the others are quickly being completed. Mary passed around a statewide map for Council reference.

Joe's business area is focusing on the critical task of working with WisDOT district staff to get certification packets completed statewide. The 2003 certification year

impacts 2005 GTA payments. For the first time, this involves using WISLR to actually produce *Inventory Reports* and *CVT maps*.

**E-mail distribution lists.** WisDOT is continuing to get requests for electronic mailing of the *LRSC Quarterly Newsletter*. BLTR staff is sharing communication it receives from towns unable to get the letter with Rick Stadelman. Several options to access this information from alternate sources continue to be shared with these communities.

**Fall Newsletter.** The newsletter will be mailed mid-month, and will be available on WisDOT's Internet and Intranet (internal) sites. WisDOT's new Internet site is scheduled to be unveiled in October.

**Council on Research (COR) Project.** Mary provided the Council with an overview of the recently approved COR project that targets the factors behind the overwhelming success of the December 2002 pavement-rating requirement. The compliance rate has reached 99+%. The key is not only to pinpoint what outreach methods were most successful for certain types of communities, but more importantly, to examine *why* certain types of communities are compelled to work with WisDOT, and *what* drives that? What we learn will be used and shared throughout WisDOT business areas, and with the Council and local associations as well. The LRSC's leadership was a critical component in the requirement's success. There will be LRSC participation on the Advisory Committee for this project.

Several Executive Committee members expressed support and interest in this project for the value it might also provide different types of communities in relationship to one another (local-local), NOT just state-local.

WisDOT has a request for services in process. Ann Schell of ECWRPC (E&C Committee member), Scott Bush and Mary Forlenza make up the rating/interview panel. WisDOT expects to have a consultant selected by early November.

## **PSC Right-of-Way Rules (Anita Gallucci, Boardman LLP)**

The rest of the morning was focused on a presentation/conversation on the Public Service Commission's current status of Right-of-Way rules. Anita's presentation is attached.

This presentation was very well received by Council members, and the possibility of doing more of these types of forums as educational opportunities (either as part of the Council meeting or outside of it) was raised for discussion as a 2003 priority.

## **Local Roads Improvement Program (LRIP) Audits (Mary)**

Mary provided a handout to the Council on WisDOT's CY2003 LRIP program audits. 14 counties and 87 projects were being examined statewide. Mary reminded members these were program reviews, not financial reviews. Counties and projects were randomly selected, with an additional 1-2 counties visited based on comments from program staff.

Results from the audits will be shared with local associations, and are used to continually improve the LRIP program.

## **Secretary's Committee on Local Program Streamlining (SCOLPs) (Rod Clark)**

Rod brought the committee up to date on the work of the SCOLPs committee. Chaired by Gary Whited, Administrator of WisDOT's Division of Infrastructure Development, this multi-disciplinary group has been working on a number of issues of interest to local governments.

Recommendations of the group moving forward for pilot/implementation include pre-scoping of local projects and environmental streamlining. The Council will continue to be apprised of progress. SCOLP's next meeting will be held December 12<sup>th</sup>.

## **Environmental Streamlining Update (Emmer Shields)**

Emmer Shields discussed plans for the REAL Committee to meet with Dave Siebert of DNR and Carol Cutshall of WisDOT, to begin identifying and prioritizing the issues, identify the key outcomes intended, and a gamelan to move forward. DNR is very supportive of this effort, and everyone is looking forward to making significant progress on this issue. Emmer reminded the group that they were interested in both WisDOT funded federal aid projects, and projects that are funded 100% local.

## **Infrastructure Management Committee Kick-off 10/2 (Bill Handlos)**

Bill provided the Council with his vision of this group's upcoming meeting, and got their feedback. Bill wants to review the charge, generate ideas, use the *LRSC Newsletter* to expand on and report on issues, and wants to place particular emphasis on best practices. He feels they have a good mix of people ready to roll up their sleeves and get something done in this area.

Rick asked the group to think about how we address “the question of need”? We don’t want to lose the conversation around what the “Badger Birthright” for transportation should be.

## **Closing Business**

It was agreed the Executive Committee would draft the agenda for the November 6, 2002 Council Meeting at their meeting on October 3<sup>rd</sup>.

## **Adjourn**

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